

CLIMATE ACTION ADVOCACY OFFICER JOB DESCRIPTION

About Regions4

Regions4 is a global network that represents regional governments (states, regions, and provinces) before UN processes, European Union initiatives and global discussions in the field of sustainable development. Through advocacy, cooperation, and capacity building, Regions4 empowers regional governments to accelerate global action to halt biodiversity loss, raise ambition towards climate change adaptation and achieve the sustainable development goals and the 2030 Agenda. More information on our work is available at www.regions4.org

About Regions4 Climate Action Programme

The coming decade is critical to address the climate emergency and its impacts. Unprecedented efforts must be made at all levels of government to achieve transformational change in both mitigation and adaptation towards a more sustainable and resilient future for all. Subnational governments have a critical role in building low-carbon, climate-resilient societies.

2020 marks the fifth anniversary of the Paris Agreement and the [RegionsAdapt](#) initiative, launched by Regions4 at COP21 as the first global initiative that supports the acceleration of climate change adaptation by subnational governments. Today, it gathers over 71 members from 5 continents representing over 270 million citizens; it inspires and supports subnational governments to develop ambitious climate change strategies, implement concrete adaptation actions (over 260 have been reported), and transparently report on progress (28 Regions disclosed this year); while actively contributing to UNFCCC processes. Through our advocacy work and active participation within the Local Governments and Municipal Authorities constituency (LGMA) and the [Marrakech Partnership for Global Climate Action \(MPGCA\)](#) Regions4 is working to promote multilevel climate governance, increased attention to adaptation and resilience, and to contribute with experiences from RegionsAdapt to this framework.

Job Description

Regions4 is currently looking for a **Climate Action Advocacy Officer** to work at our global Secretariat to lead on our organisation's work to raise regional ambition on climate action, foster a multi-level governance approach and increase global recognition of the role of subnational governments, within the UNFCCC, as well as other relevant fora, organisations, and processes on climate action.

The job will have a strong focus on advocacy work before the UN bodies, as part of strategic processes and relevant working groups, to promote the key role of subnational governments in enhancing climate ambition and action, in particular in relation to adaptation. The Advocacy Officer will develop and strengthen key partnerships with other international organisations, with the aim of developing strategic actions that help our international positioning and grow our membership, among others. The position entails close coordination with the RegionsAdapt Project Officer, to identify relevant best practices, lessons learned from the regions to develop key messages and recommendations to influence international forums and processes.

Due to the cross-cutting aspect of this programme, close cooperation with the other Regions4 areas (biodiversity, sustainable development, and communications) will be required to ensure synergies and coordination of Regions4 performance.

Key responsibilities will include:

1. Leading on the advocacy work on climate action activities ensuring that Regions4's agenda and work programme are in accordance with the global climate agenda and priorities, and the interests of the Network and its members are well represented internationally.
2. Supporting the effective delivery of Regions4's advocacy work and contributions as: observer organisation to the UNFCCC processes, member of the Local Governments and Municipal Authorities (LGMA) Constituency and member of the Resilience Group within the UNFCCC Marrakech Partnership for Global Climate Action, among others.
3. Further developing relations with UNFCCC, the LGMA Constituency and the Global Taskforce of Local & Regional Governments, among others, contributing to raise the profile of the climate adaptation agenda and regional climate action globally in main events towards and beyond COPs.
4. Coordinating with the RegionsAdapt Project Officer to ensure synergies between the technical and advocacy work of the Climate Action Programme.
5. Strengthening collaboration with members to increase the impact of our advocacy work, facilitating member engagement in the activities of the Climate Action Programme, through the creation of a dedicated working group and the organisation of webinars to gather case studies, good practices, and preparation of collective messages for strategic international fora.
6. Coordinating the preparation of reports and policy briefs on lessons learned and recommendations to foster multilevel climate adaptation governance, to present at COPs and other relevant fora.
7. Preparing for, participating in, and following up of international conferences and events on climate action, representing the Network as participant or speaker as required, and identifying leading regions on climate action to potentially join the Network.
8. Assisting the implementation of the bi-annual work plans in the framework of the Regions4 Strategic Plan 2030, working for the achievement of the strategic goals on climate adaptation at short, medium, and long term. This may include exploring funding opportunities and supporting in proposal development.
9. Provide timely information to members on relevant climate related international processes, policies, projects, funding, etc. to be published at Regions4 channels such as website and newsletter articles, e-mails, social media posts and case study compilations, as well as external interviews, ensuring that Regions4's work is properly disseminated.
10. Reporting on the climate actions and outcomes to ensure information on Regions4's work is shared internally within the Secretariat and in formal Regions4's reporting mechanisms for the Presidency, Steering Committee, General Assembly, and members as required.

Profile

The ideal candidate should have the following knowledge and skills:

Experience and qualifications

- Degree in Environmental Sciences, Public Administration, International Cooperation, Political Sciences, or any other related field, with a specific interest and track record of work in the area of climate action and sustainable development.
- Professional work experience in advocacy, partnership development, and strategic programme management. Specific experience supporting advocacy in the area of climate change and in organising engagement in global processes in the subject matter, is considered an asset.
- Experience organising joint partnership events alongside major international/ multilateral events (e.g., COP, etc.).

International context

- Must be well-versed in and curious about the global climate action and sustainable development agendas, international relations, and cooperation at different levels of government.
- Understanding of competences and capacities of regional governments (regions, states, and provinces) and paradiplomacy.
- Knowledge of international institutions (UN System, European Union, etc.) and of their systems of programmes and policymaking.

IT & Communications

- Proficient in English. Fluency in Spanish and French would be also desirable.
- Excellent communication skills with clear written and oral presentation.
- Be IT literate and familiar with Office 365 and its applications: Outlook, Windows Office, OneDrive, SharePoint, and Teams, among others.
- Be used to working remotely while ensuring the optimal coordination of activities online, managing her/his own workload and priorities, and participating in meetings and calls through GoToMeeting, Teams, Skype or Zoom.

Other skills

- Committed to the vision and mission of Regions4 Sustainable Development.
- Result-oriented with an ability to work independently in a fast-paced environment.
- Knowledge of working with a wide variety of stakeholders and partners, as well as in managing membership-based initiatives.
- Team player able to relate well to a diverse range of cultures, and to work effectively as part of an international team.

Terms and conditions

- Starting date: Immediately
- Contract type: Consultant
- Fees: Competitive rates based on experience, in accordance with our organisation's standards